



Noelani School PTA MONTHLY MEETING
AGENDA
Thursday, 9-14-23, 6:00p via Zoom



1. Meeting Opening

- a. Call to order – Vice President Kristen Brummel at _____ p.m. **PRESS RECORD on ZOOM!!**
- b. Approval of August 2023 Meeting Minutes – Michelle Isa-Atta

2. Principal's Report – Principal Gusman

3. Treasurer's Report – Catherine Pfeffer – attached to this document.

4. Old Business

- a. Day of Service – Stanford Togashi - Over 100 parents, children and Noelani staff participated in this highly successful event where we helped to beautify the school and make signs for the upcoming Maui fundraiser. This included the planting of trees/ferns (thank you Mrs. Sharlene Arita for the donation of many beautiful plants), weed removal/trimming, pruning, cleaning out the preschool yard, sweeping the parking lots, and laying gravel down in the planter boxes. VP Brummel also led many of the keiki in the creation of beautiful signs for the Maui Fundraiser. This was followed by some light refreshments and fellowship. Please see pictures at the end of this agenda and on our social media pages.
- b. Sakai Mayor Visit – Stanford Togashi - PTA helped to welcome Mayor Hashimoto from Sakai town in Japan. Noelani's sister school in Japan (Sakai Elementary School) is located in Sakai town and the Mayor along with some representatives in the education, business and his office met with Principal Gusman, Jeff Fukushima, PTA board members and Noelani teachers (who will be escorting 6 of our keiki to Japan in October of this year). The PTA is providing support to this program in the form of shirts for the teachers that are participating in the exchange, omiyage from Noelani to Sakai Elementary, and some of the expenses for the 6 keiki that will be traveling. Parents of the keiki are covering the bulk of the trip's expense and we are looking forward to this inaugural trip which has been years in the making! We truly appreciate the efforts by Jeff Fukushima (4th grade teacher) and Principal Gusman along with many other Noelani Staff, former Senator Brian Taniguchi and Miki Wakai for making this possible.
- c. PTA Membership – Thank you to everyone who signed up to be a PTA member this year. To clear up some confusion, PTA membership signup is an annual event and families need to sign up every year. This year, PTA membership dues

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are being waved and if you have not done so already, please be sure to register one person in the household.

Sign up for your FREE
Noelani PTA
Membership!

bit.ly/23noelani

5. New Business

- a. Maui Fundraiser – Kristen Brummel – Saturday, Sept 30, 2023 from 8:30am-12:00pm at the Noelani Cafeteria. Please refer to Principal Gusman’s email sent on Sept 12 for details. Keiki Swap Meet, Bake Sale, and Recycling Drive will be featured along with the new light pink Noelani shirt. All proceeds from this event will be donated to Maui via the Public Schools of Hawaii Foundation.



- b. Craft Fair – Leanne Kojima – Save the date, this year’s Craft and Children’s Fair will be held on Saturday, November 11. The committee is working hard to follow

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up last year's (and what has been known to be for many years now) highly successful event and they need your help! The Craft and Children's Fair is 100% volunteer driven. That means that 100% of the proceeds will go directly back to the PTA. We do not pay anyone (aside from police officers, required custodial fees and inflatables) to work at this event and we do not pay anyone to organize it for us. However, this does mean that we need parents to volunteer their time during the planning stages as well as many parents to volunteer during the setup, operation and cleanup of the Craft and Children's Fair itself. You can also help by finding vendors to sign up for a booth along with food trucks (and food vendors). If you are interested in assisting with the planning or know of a vendor, please contact Leanne at craftfair@noelanipta.org. Be on the lookout for volunteer opportunities at the event itself. This signup will come at a later date and be sure to grab a spot having fun alongside fellow parents, alumni, and Noelani staff! Shifts are usually about an hour in length and you will still have a lot of time to enjoy the Fair!

- c. Give Aloha Campaign – Stanford – This year's annual Foodland event has started and runs until September 30. This is the perfect opportunity to make a donation (however much you are comfortable giving) as there is a percentage match that is given alongside your donation. Please see the attached flyer for more details.
- d. Hall O' Treats – Rebecca Dayhuff Matsushima – Event will be held on Friday, October 27 from 5:30-7:30pm and will include a costume contest, bentos (presale) and of course, trick or treating! Signup to decorate a table, donate candy or other items, or help with the setup and cleanup! Information to do so will come at a later date.
- e. Afterschool Classes – We are proud to support three afterschool classes during the first half of the year. These classes include, cooking (Kindergarteners), Lego (2nd grade) and Robotics (3rd grade). PTA helps to provide supplies for these afterschool classes. Thank you to Ms. Ai for helping to coordinate these classes.
- f. Reach for the Stars – Stanford Togashi – Noelani librarian Karen Graham is looking into a fundraising opportunity to directly support the library (in lieu of the Scholastic Book Fair which had a similar purpose) and proposed the Reach

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for the Stars program. It a pledge-based reading incentive challenge program.

More information about this to come as I get more details.

- g. Open discussion – Feel free to share anything that could be useful to other members, ask questions about the PTA, etc.
6. **Adjournment** - _____ pm
 7. **Next Meeting** – Thursday, October 12, 2023 at 6 pm via Zoom.



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Filled and Vacant PTA Chair Positions

- ▶ After School Enrichment: Ai Yamane
- ▶ Audit: **Sean Kikuchi**
- ▶ BoxTops: *****Lisa Imai***Needs Chair*****
- ▶ Boy Scout Liaison: Bonnie Tung
- ▶ Bylaws: *****Stanford Togashi***Needs Chair*****
- ▶ Craft Fair: Leanne Kojima and Lauren Young
- ▶ Facebook and Instagram: *****Michelle Isa-Atta***Needs Chair*****
- ▶ Family Events: Trunk or Treat: Rebecca Dayhuff
Movie Night: *****Needs Chair*****
- ▶ Jogathon: Stanford Togashi
- ▶ Logistics/Storage Containers: Weylin Hokutan
- ▶ May Fair: *****Needs Chair*****
- ▶ Membership/Alumni Database: *****Needs Chair*****
- ▶ New Parent Orientation: *****Kristen Brummel***Needs Chair*****
- ▶ Nominations: *****Needs Chair*****
- ▶ Parking: *****Needs Chair*****
- ▶ Room Parent Liaison: Dana Senaha and Rebecca Dayhuff Matsushima
- ▶ School Community Council: Matthew Kanemura
- ▶ Staff Appreciation Week: *****Kristen Brummel***Needs Chair*****
- ▶ T-shirts: Stanford Togashi and Ai Yamane
- ▶ Volunteers: *****Needs Chair*****
- ▶ Website: Lisa Imai



NOELANI SCHOOL PTA August 10, 2023 Meeting Minutes

Principal Gusman began the start of Open House (AY23-24) at 5:45pm, then introduced PTA President Stanford Togashi to begin the PTA meeting portion.

PRESENT: The following officers and members were present:
Officers: Stanford Togashi, President
Kristen Brummel, Vice President
Catherine Pfeffer, Treasurer
Michelle Isa-Atta, Secretary
Members: Included parents attending the Open House.

PRINCIPAL'S REPORT made by Principal Gusman

1. An official report was not made by Principal Gusman, instead a presentation was provided via a [slide deck](#) starting from slide 19.

TREASURER'S REPORT – prepared by Catherine Pfeffer (*see slide 7 of [slide deck](#))

1. **Bank Account Balance as of 6/30/23 bank statement**
\$33,836.10 – Checking (Operating)
\$161,839.69 – Savings
\$66,119.05 – Non-Profit Free
\$261,794.84 – Total
(*Note: Actual balance due to outstanding checks is \$256,368.63)

NEW BUSINESS

1. **PTA Overview Presentation** – presented by Stanford Togashi
 - a. Stanford Togashi prepared a presentation to provide information to attending parents about the Noelani PTA, which was shared via a [slide deck](#) starting from slide 3 through 18.
 - i. The Noelani PTA is a non-profit, 501(c)(3) organization and a registered member of the Hawai'i State PTSA.
 - ii. The PTA facilitates parent involvement with the school and community.
 - iii. The PTA helps to promote school spirit, relationship-building, and FUN through PTA-sponsored events.
 - iv. The PTA raises funds to supplement the school budget and help purchase much-needed supplies and equipment, assist with projects, and provide additional educational opportunities for our keiki.
 - b. Large community-building and fundraising events organized by the PTA:
 - i. Trunk or Treat – Friday, October 27, 2023 from 5:30 – 7:30pm
 - ii. Noelani Craft Fair – Saturday, November 11, 2023 from 9:00am – 2:00pm

- iii. Jogathon – Friday, February 9, 2024
- iv. May Fair – Friday, May 3, 2024
- v. Staff Appreciation Week – May 6 - 10, 2024

c. Monthly PTA Meetings

Who: Open to everyone

When: 2nd Thursday of every month (next meeting 9/14)

Time: 6:00 pm (about one hour long)

Place: Online via Zoom

MEETING ADJOURNED at 6:25pm when Principal Gusman completed his section of the presentation. Next Meeting scheduled for Thursday, September 14, 2023 at 6:00pm.

DRAFT

Noelani PTA Treasurer's Report
for the period ending August 31, 2023

Operating Income Received in August 2023				
Date	Description	Account		Amount
8/4/2023	Square - 4th Grade Big Island Video	Business Checking xx6857	\$	18.50
8/5/2023	Morning Care & School T-shirts	Business Checking xx7910	\$	1,148.00
8/8/2023	Craft Fair - Booth Sales	Business Checking xx7910	\$	220.00
8/8/2023	JPO T-Shirts	Business Checking xx7910	\$	142.00
8/8/2023	Morning Care	Business Checking xx7910	\$	2,650.00
8/10/2023	Square - School T-Shirts	Business Checking xx6857	\$	24.00
8/11/2023	Square - School T-Shirts	Business Checking xx6857	\$	172.89
8/11/2023	Craft Fair - Booth Sales	Business Checking xx7910	\$	110.00
8/11/2023	Craft Fair - Booth Sales	Business Checking xx7910	\$	110.00
8/11/2023	Morning Care	Business Checking xx7910	\$	300.00
8/11/2023	School T-Shirts	Business Checking xx7910	\$	327.67
8/14/2023	Square - School T-Shirts	Business Checking xx6857	\$	91.22
8/14/2023	Square - School T-Shirts	Business Checking xx6857	\$	1,086.21
8/15/2023	Square - School T-Shirts	Business Checking xx6857	\$	36.31
8/16/2023	Square - School T-Shirts	Business Checking xx6857	\$	207.52
8/17/2023	Square - School T-Shirts	Business Checking xx6857	\$	12.00
8/17/2023	Morning Care	Business Checking xx7910	\$	1,350.00
8/17/2023	School T-Shirts	Business Checking xx7910	\$	387.00
8/17/2023	JPO T-Shirts	Business Checking xx7910	\$	10.00
8/17/2023	School T-Shirts	Business Checking xx7910	\$	108.00
8/21/2023	Square - School T-Shirts	Business Checking xx6857	\$	12.00
8/21/2023	Square - School T-Shirts	Business Checking xx6857	\$	54.61
8/22/2023	Square - School T-Shirts	Business Checking xx6857	\$	36.31
8/23/2023	Square - School T-Shirts	Business Checking xx6857	\$	22.68
8/25/2023	Square - School T-Shirts	Business Checking xx6857	\$	42.31
8/26/2023	5th Grade - Legacy Gift	Business Checking xx7910	\$	170.00
8/26/2023	Morning Care	Business Checking xx7910	\$	550.00
8/26/2023	Craft Fair - Booth Sales	Business Checking xx7910	\$	1,015.00
8/26/2023	School T-Shirts	Business Checking xx7910	\$	135.00
8/28/2023	Square - Craft Fair Booth Sales	Business Checking xx6857	\$	110.39
8/29/2023	Square - Craft Fair Booth Sales	Business Checking xx6857	\$	110.39
8/30/2023	School T-Shirts	Business Checking xx7910	\$	1,120.00
8/31/2023	Interest	Savings xx1383	\$	4.95
			Total Income:	\$ 11,894.96

Operating Expenditures in August 2023				
Date	Payee/Description	Check #	Cleared by EOM?	Amount
				\$ -
				\$ -

Account Balances as of August 31, 2023				
Account		8/31/2023	7/31/2023	Difference
Savings Statement Balance	\$	161,849.59	\$ 161,844.64	\$ 4.95
Business Platinum Checking xx7910 Statement Balance	\$	79,626.72	\$ 69,774.05	\$ 9,852.67
Business Platinum Checking xx6857 Statement Balance	\$	31,761.70	\$ 30,023.84	\$ 1,737.86
minus outstanding checks not yet cashed \$ (1,821.19)				
Actual Business Checking (Operating) Account Balance	\$	29,940.51		
Check Register Balance	\$	29,940.51		
Total Bank Statement Balance:	\$	273,238.01	\$ 261,642.53	\$ 11,595.48
Actual Balance (Bank balance - outstanding checks):	\$	271,416.82		

Business Checking Checks (from previous months) that "cleared" as of August 31, 2023				
Issue Date	Check Number	Comments		Amount
5/16/2023	1345	Business Checking xx6857	\$	200.00
6/27/2023	1395	Business Checking xx6857	\$	99.48
			Total Cleared:	\$ 299.48

Outstanding Business Checking Checks (not yet cleared) as of August 31, 2023				
Date Issued	Check Number	Notes		Amount
5/16/2023	1335	Business Checking xx6857	\$	1,611.19
5/16/2023	1336	Business Checking xx6857	\$	200.00
6/15/2023	1382	Business Checking xx6857	\$	10.00
			Total Outstanding:	\$ 1,821.19

Submitted on September 6, 2023 by Catherine Pfeffer, Noelani PTA Treasurer

Catherine Pfeffer

Noelani Day of Service – August 18, 2023

Some of the people that came. If you have pictures at the event, please email them to me at president@noelanipta.org











You're Invited to Join Noelani Students & Families



on
Saturday, September 30

8:30 am - 12:00 pm

in the Noelani Elementary Cafeteria



Keiki Swap meet

Purchase gently used keiki books,
toys, & games donated by Noelani students



Bake Sale



Enjoy treats made by Noelani
families



Recycling Drive

Bring your empty plastic cans &
bottles (no glass) to be recycled!



100% of the proceeds will go to supporting
Maui public schools & students affected by the wildfires

Noelani ♥ Maui





Noelani School PTA



GIVE ALOHA AT FOODLAND TO HELP US RAISE FUNDS!

Noelani School PTA is participating in *Give Aloha, Foodland's Annual Community Matching Gifts Program*. This program honors Foodland's founder, Maurice J. "Sully" Sullivan, and continues his legacy of giving back to the community.



How It Works

From September 1-30, customers are invited to make donations of any amount up to \$249 to participating Hawaii nonprofit organizations at any Foodland or Sack N Save store statewide. Foodland and the Western Union Foundation will match a portion of each donation. Individuals must use their own Maika'i membership to make a donation. Donations made without a Maika'i membership will not be matched.

How to Donate at Checkout

- **Cash Donations:** Present your Maika'i card or provide your phone number and inform the cashier you would like to make a donation to **Noelani School PTA**, code number **77669**.
- **Maika'i Points:** Present your Maika'i card or provide your phone number and inform the cashier you would like to donate 250 Maika'i points to equal a \$5 donation to the Give Aloha matching gift.
- **Roundups:** Choose to round up your total receipt to the nearest dollar. Roundups benefit all organizations by contributing to the Give Aloha matching gift.
- **Coin Cannisters:** Donate your spare change in one of the coin cannisters at the register. Coins benefit all organizations by contributing to the Give Aloha matching gift.
- **Give Aloha Merchandise:** Purchase limited edition Give Aloha branded merchandise. Proceeds benefit all organizations by contributing to the Give Aloha matching gift.

Acknowledgement of Your Donation

Donor names will not be provided to our organization. Therefore, if you would like to notify us of your gift for acknowledgment, please send us a hard copy, scan, or photo of your receipt. You may ask the cashier for a duplicate receipt at checkout.

Are These Contributions Tax Deductible?

These contributions are tax deductible to the fullest extent of the law. Please save your store receipt for tax purposes, as it will be the only record you will have of your donation(s).

Matching Gift

Matching gifts will be determined at the end of the program. Our organization will receive 100% of all customer donations given to us, plus a matching gift (Foodland and the Western Union Foundation will match a portion of each donation made with a Maika'i membership).

Questions?

Please contact Foodland Community Relations at (808) 735-7388 if you have any additional questions.

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