



NOELANI SCHOOL PTA December 14, 2023 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:01pm.

PRESENT: The following officers and members, constituting a quorum, were present:

Officers: Stanford Togashi, President
Kristen Brummel, Vice President
Catherine Pfeffer, Treasurer
Michelle Isa-Atta, Secretary

Members: Approximately 13 members online.
Principal Gusman

NOVEMBER 9, 2023 MEETING MINUTES were shared and approved.

PRINCIPAL'S REPORT made by Principal Gusman

1. Next week is the end of the first semester – Thursday, December 21, 2023 last day of school before Winter Break.
2. 2023 Song Fest is on Wednesday, December 20, 2023 at 6:00pm; students to report to classrooms by 5:45pm.
 - a. Parents cycle in during their child's performance, and once the grade level completes their songs, then parents can pick up their child from classroom and leave. This is how the crowd is managed, and parents can watch their child perform.
 - b. Rehearsal on Wednesday (12/20) morning, and there will be a live stream for parents/guardians to watch. It's a closed rehearsal, so no parents are invited for in-person attendance in the morning. Recording of rehearsal will be posted on the Noelani website for viewing.
 - c. Question from parent online: If you have multiple kids, do you go and pick up the younger child from their classroom after the performance to watch in the audience when the older child performs? Principal Gusman responded that parents do have to pick up the younger child from the classroom, and can bring them back to the cafeteria to watch the other performance. Parents are not allowed to grab child right after the performance is finished, or the children are walking back to their class – for security and safety purposes.
 - d. Bento orders are due by Friday, December 15, 2023 and will arrive at 4:30pm on the day of Song Fest.
 - e. Not mandatory for children to participate. If your child is not participating, please let your teachers know.

3. Mānoa Parade – Stanford Togashi

- a. Thank you to the Mānoa Lions Club for hosting another excellent holiday parade followed by snacks and games/activities for children.
- b. There were a lot of Noelani families that participated this year – a little more than 150 parents and keiki walked along the parade route handing out candy that was generously donated by parents and some purchased by the PTA.
- c. Next year the meeting/gathering space on campus will be by the puakeniken tree on campus. It will be easier for a large group to get ready to line up for the parade.
- d. Holiday music was played while the Noelani families walked in the parade.
- e. Thank you to Mr. Karl Higa for organizing the 5th graders who participated and held up the Noelani banner.

4. Eden in Love Bag Collaboration – Leanne Kojima/Stanford Togashi

- a. Bags sold well at the Craft Fair; we still have some left, and the PTA will sell them at other upcoming events.
- b. There is a Square link on the PTA site that's active, but hidden. Some people have been purchasing online, and Leanne Kojima has been pulling the orders and leaving them at the office for pick-up.
- c. Will sell bags before and during Song Fest on December 20th near the cafeteria.

NEW BUSINESS

1. School Requests – Stanford Togashi

- a. Chromebook Request Purchase: A majority of the A building Chromebooks are going bad due to battery swelling and need to be replaced. The school has funds to cover roughly 66% of the cost, and is asking if the PTA could help cover the remaining 34%. Internally, the PTA Officers are unanimous in their support of this, but we don't have this item budgeted and would like a motion and vote on this.
 - i. School needs approximately \$11,500 for this request
 - ii. Per Principal Gusman: Chromebooks are the cheaper option; used for testing purposes for students; computers are also used for daily school work as well.
 - iii. 90 computers that are about \$330 each.
 - iv. Jessica Dumlao motioned to purchase the Chromebooks for \$12,000; seconded by Leanne Kojima; unanimously in favor by the PTA.
- b. Event Seating Request: This past year, many folding chairs were thrown away due to being in poor condition and the school would like assistance in purchasing 60 chairs priced at roughly \$30/each. These chairs are only used during large school (and mostly PTA) events. We don't have this item budgeted and would like a motion and vote on this.
 - i. Jessica Dumlao motioned to purchase 60 folding chairs for \$1,800; seconded by Dana Senaha; unanimously in favor by the PTA.
- c. Music Request: In order to outfit students and the music teacher (Mr. Perry) with a violin for the music program (1 violin shared between 2 students), the PTA would like to request purchasing 5 used violins (\$320/each) and 5 shoulder rests (\$12.55/each) for a total of \$1,741.10 (including tax) from the Music Center of

Hawai'i. We don't have these items budgeted and would like a motion and vote on this.

- i. A quote has been provided in the agenda from the Music Center of Hawai'i.
- ii. Dana Senaha motioned to purchase the violins for \$1,741.10; seconded by Jessica Dumlao; unanimously in favor by the PTA.

2. **Jogathon** – Stanford Togashi

- a. Event confirmed for Friday, February 9, 2024.
- b. Ms. Ai Yamane and Stanford worked out the date, and will work with Principal Gusman on who will be able to attend which will probably be a core group of parent volunteers.
- c. Shirts will be ordered by Stanford Togashi over the Winter Break.
- d. Format will be similar to previous years.
- e. Ms. Stephanie Quay is one of the teacher co-chairs for Jogathon, and Mrs. Veronica Lum assists.

3. **May Fair** – Stanford Togashi

- a. No chair yet for this event.
- b. Most of the subcommittee chairs will be returning and can assist with organizing the event.
- c. Mrs. Sharlene Arita will be assisting with the haku making again; there will be two trainings next year prior to May Fair.
- d. Plants & Produce Sub-committee Chair (Pamela Taura) suggested not selling plants/produce for this year's May Fair, and may be redirecting her energy to providing possible food options as fundraisers.
- e. Silent Auction, hakus, food, and games are the biggest May Fair fundraisers.
- f. Parking for this event should be easier to coordinate.
- g. Invites to dignitaries were sent out by teacher/staff committee (Mrs. Cynthia Chang, Mrs. Mari Neely, Mrs. Gail Kuroda and Mr. Karl Higa).
- h. Catherine Pfeffer (former chair) suggested contacting companies for donations for the Silent Auction early.
- i. Principal Gusman noted that Teacher Appreciation Week is the week after May Fair, so he wanted the PTA to know in advance and worries that the usual chair may get stressed about back-to-back events.

4. **Open Discussion**

- a. Stanford Togashi provided some links in the agenda about ocean safety tips for parents to browse through since some parents were not aware that these websites existed. This information will help keep our keiki safe while doing ocean activities.
- b. Thank you to everyone for attending the online meeting.
- c. Feel free to share anything that could be useful to other members, ask questions about the PTA, etc.
- d. Please reach out for any questions regarding the Noelani PTA via email at president@noelanipta.org.

MEETING ADJOURNED at 7:11pm. Next Meeting scheduled for Thursday, January 11, 2024 at 6:00pm via Zoom.

Michelle Isa-Atta

Secretary, Noelani School PTA

January 11, 2024

Date of Approval