



## NOELANI SCHOOL PTA February 9, 2023 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:02pm.

**PRESENT:** The following officers and members, constituting a quorum, were present:

Officers: Stanford Togashi, President  
Kristen Brummel, Vice President  
Lisa Imai, Treasurer  
Michelle Isa-Atta, Secretary  
Members: Approximately 24 members online.

**January 12, 2023 MEETING MINUTES** were shared and approved.

**PRINCIPAL'S REPORT** made by Principal Gusman

1. Jogathon is tomorrow (February 10); please have children wear their Jogathon shirts for the event.
2. Reminder: There will be a 4-day weekend next week – Friday, February 17 is Teacher's Institute Day, and Monday, February 20 is President's Day.
3. Big Island Trip for 4<sup>th</sup> graders is coming up later this month; thank you to the PTA for assisting with costs.
4. The WASC (Western Association of Schools and Colleges) accreditation visit is scheduled for February 27 – March 2.
5. May Fair will be coming up on May 5<sup>th</sup>. This is a school sponsored event with the PTA.

**TREASURER'S REPORT** – shared by Lisa Imai

1. **Income/Expenses:**
  - a. In the PTA accounts, there was some income received, and there was a number of expenses as noted in the attached report.
  - b. Amazon Smiles may discontinue their program soon; the money goes into our non-profit checking; encourage families to purchase on Amazon before the program discontinues.
2. **Bank Account Balance as of 1/31/23 bank statement**  
\$60,848.59 – Checking (Operating)  
\$161,815.75 – Savings  
\$13,495.99 – Free Business Checking  
\$236,160.33 – Total

## OLD BUSINESS

### 1. Noelani School Shirts – Stanford Togashi

- a. Order forms were sent home last Fall, and orders can also be placed on our Square Site at <https://noelani-pta.square.site>. Note that online purchases include the extra Square fee charges.
- b. Shirts will be available for purchase throughout the year
- c. For next Academic Year, the PTA will plan to purchase a different color shirt, and XS youth and XS adult shirts will be made available for purchase.
- d. The PTA provided Noelani shirts to some students free of charge.

### 2. Jogathon – Stanford Togashi

- a. The Jogathon event for Noelani will be held tomorrow, February 10, 2023.
- b. No spectators will be at this event; only parent volunteers will be allowed on campus to assist with supervision of the activities.
- c. We are hopeful that next year the Jogathon will be open to parents/families.
- d. This event ties in to the Noelani Spirit Week; various grade levels will be participating in different activities.
- e. The PTA will work with Mrs. Veronica Lum on the activities, and will help volunteer.
- f. This event is one of the three (3) largest fundraisers for the PTA. This specific event helps the PTA to raise funds to pay for Noelani's P.E. teacher.
- g. PTA raises funds by asking students get pledges from family/friends. PTA will be requesting that one check be submitted from the pledges that students receive.
- h. All children will receive a Jogathon shirt from the PTA regardless if they raise any funds.
- i. There will be a recommendation to change the name of the event next year.

## NEW BUSINESS

### 1. May Fair

- a. Catherine Pfeffer will be chairing this committee.
- b. The confirmed date for May Fair is Friday, May 5, 2023.
- c. The May Fair Committee had two (2) May Fair meetings so far.
- d. We are still looking for volunteers to chair some of the planning sub-committees.
- e. We are also looking for sources of plants/produce/flowers/toys/donations, so please contact the May Fair Committee.
- f. For questions regarding the May Fair, please email [mayfair@noelanipta.org](mailto:mayfair@noelanipta.org)
- g. Question from parent: *"Could you talk a little more about May Fair – we've been here a few years, but never experienced May Fair yet. Does it happen while school is going on? Do kids go? Are there vendors, games etc. Thanks."*
  - Response:
    - i. The May Fair is right after the May Day Program which is a performance by students.
    - ii. Parents are invited to the May Day Program which starts in the morning and ends mid-morning.
    - iii. It then shifts to the May Fair where there are keiki games, food, lei/haku sale, produce/plant sale, silent auction, which goes through the end of school.

- iv. Students will be able to buy scripts to play games, and get prize tickets to be redeemed for prizes.
- v. Open to the Noelani community: students, parents, grandparents, family members.
- vi. May Fair is run by the PTA, and volunteers are utilized to operate the fair.

**6. 4<sup>th</sup> and 5<sup>th</sup> Grade Big Island CPK Fundraiser**

- a. Parent Kiriko Oishi organized the California Pizza Kitchen (CPK) fundraiser to offset some of the costs of the Big Island trips.
- b. Thank you to everyone who purchased CPK on January 31 for the fundraiser. Noelani supporters came out in full force that evening and at one point, CPK had to shut down their online ordering for about 45-minutes due to the influx of orders.
- c. Net sales CPK recorded from the fundraiser was \$7,362.71, and Noelani received 20% of the sales. The amount raised \$1,472.52 for the 4th and 5th graders trip.

**7. After School Programs**

- a. After School Programs for Noelani students will be offered this Spring.
- b. Thank you to Ms. Ai for coordinating this program, and to the teachers who are offering to teach a number of classes.
- c. Sign up forms were sent home with students, so please be sure to turn in your forms before the February 10<sup>th</sup> deadline. No payment is needed until parents receive confirmation of child's enrollment.
- d. Students will be accepted on a lottery system.
- e. If your child gets into the after school program, please make sure that your child gets picked up after the class; students in Aplus will be sent there once the after school class ends.
- f. Parent Paul Klink offered to donate legos to the after school program.

**8. Teacher Checks**

- a. Traditionally, the PTA presents a check to Noelani teachers every academic year for their use for students/classroom needs.
- b. These checks eventually were given to all staff members at Noelani which included the custodial staff, the cafeteria manager, Educational Assistant teachers, and administrative staff.
- c. Principal Gusman recently attended a State Ethics Committee meeting, and he also contacted the Ethics Committee to ask if it was ethical to give to all Noelani staff. The Ethics Committee recommended that the PTA money only be provided to the full-time teachers. He instructed the teachers that they should have appropriate documentation for what they purchased with the funds which should be for the students/classroom.
- d. It will be \$200 per teacher for 19 teachers.
- e. PTA attendees were asked if this was considered okay and appropriate use of funds, and there were no objections to providing checks to only full-time teachers.

**9. Open Discussion**

- a. Question posed to attendees: Would the PTA like to pay for the fumigation of the PTA storage container?
  - Stanford will speak to Principal Gusman to see how to handle fumigation of the storage container which is on school property.
- b. Thank you to everyone for attending the online meeting.
- c. Please reach out for any questions regarding the Noelani PTA via email at [president@noelani.org](mailto:president@noelani.org).

**MEETING ADJOURNED** at 6:53pm. Next Meeting scheduled for Thursday, March 9, 2023 at 6:00pm.

*Michelle Isa-Atta*  
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Secretary, Noelani School PTA

March 9, 2023  
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Date of Approval