



NOELANI SCHOOL PTA February 8, 2024 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:00pm.

PRESENT: The following officers and members, constituting a quorum, were present:

Officers: Stanford Togashi, President
Kristen Brummel, Vice President
Catherine Pfeffer, Treasurer
Michelle Isa-Atta, Secretary

Members: Approximately 16 members online.
Principal Gusman

JANUARY 11, 2024 MEETING MINUTES were shared and approved.

PRINCIPAL'S REPORT – Principal Gusman

1. Tomorrow (February 9) is Jogathon.
2. No school students on Monday, February 12 (Teacher's Institute Day) and Monday, February 19 (President's Day).
3. Big Island Trip for 4th Graders will be from Feb 21 – 23, 2024.
4. Spring Break will be from March 18 – 22, 2024.
5. Chronic absenteeism rate for Noelani has been going up (3% before COVID; last year was at 15%). It is defined as missing 15 or more school days in a year. We are currently at 6%, and 12% of students are in the "high" category. If all students in the "high" category move over to be chronically absent, that would give us a rate of 18% which would exceed last year's amount of chronically absent students.
 - a. Illness of students is unavoidable.
 - b. Avoid having students miss school due to trips, family outings, family member is ill, but child is not, etc. Try to minimize the times that we're taking students out of school.
 - c. Asking parents/guardians to try and keep kids in school as much as possible.
 - d. Teachers are not required to provide school work to children when absent.
6. School Community Council (SCC) meets every other month
 - a. Next meeting will be reviewing comprehensive needs assessment. An analysis that Principal and teachers do of school data (absenteeism; proficiency rates for state tests; surveys to parents/students; etc.).
 - b. The assessment will help develop strategy, goals, and academic goals. It also drives where we need to place money. Tie everything into an initiative of the academic plan.

7. Geographic Exceptions (GE) for 2024-2025 school year are due by March 2. Currently there are a large number of Kindergarten GEs – lottery will be done during the first Friday in April.
 - a. Those currently on GE do not need to reapply; only if you move will you need to reapply for a GE.
 - b. If anyone in the meeting knows parents with a child in district, please let them know they will need to register because that helps the school to determine how many GEs they will accept.
8. In district Noelani registration forms can be found on the DOE site online
9. Pre-K portables are being renovated. EOEL preschool class will begin in the '24-'25 school year (3-4 year olds). The University of Hawaii at Manoa Children's Center (UHMCC) is no longer on the Noelani campus and providing a preschool option, so we hope to address in-district preschool needs with EOEL class. There are priority categories such as children who qualify for special education; are in foster care; children experiencing homelessness or unstable housing; dual or multi-language learners who's family income is no more than 300% of the federal poverty level; and children experiencing at-risk situations that may impact their development and learning. For out of district preschoolers that get accepted will need to apply for a GE to Noelani when entering Kindergarten. Applications to preschool will be available on March 1 on the EOEL Pre-K application site.

TREASURER'S REPORT – shared by Catherine Pfeffer

1. **Bank Account Balance as of 1/31/24 bank statement**

Account Balances as of January 31, 2024			
<u>Account</u>	<u>1/31/2024</u>	<u>12/31/2023</u>	<u>Difference</u>
Savings Statement Balance	\$ 191,877.81	\$ 191,871.96	\$ 5.85
Business Platinum Checking xx7910 Statement Balance	\$ 45,781.81	\$ 56,670.61	\$ (10,888.80)
Business Platinum Checking xx6857 Statement Balance	\$ 37,775.90	\$ 30,194.98	\$ 7,580.92
minus all outstanding checks not yet cashed	\$ 41,230.39		
Actual Business Checking (Operating) Account Balance	\$ 42,327.32		
Check Register Balance	\$ 42,327.32		
	Total Bank Statement Balance:	\$ 275,435.52	\$ 278,737.55
			\$ (3,302.03)
		Actual Balance (Bank balance - outstanding checks): \$ 234,205.13	

- a. There wasn't a lot of activity in the PTA accounts for the month of January 2024.
- b. Some residual deposits: Eden in Love bag collab sales; Morning Care deposits.
- c. Expenditures: Payment for Jogathon T-Shirts and PTSA membership dues.

OLD BUSINESS

1. **Jogathon** – Stanford Togashi

- a. Jogathon is tomorrow, February 9, 2024.
- b. Weather looks good for tomorrow.
- c. Please make sure your student comes with water bottles and Jogathon shirts.
- d. The event is not open to all parents. We want this event to focus on the students. Room parents, event chairs, and active PTA members have been asked to assist with event.
- e. Set up at 7:00am of tables and running course.

- f. During event, volunteers will be making sure that students run their supposed to, walk when their supposed to, not get over exhausted.
- g. Principal Gusman, teachers, staff will be running with students. HPU players will be at the event cheering on the students.
- h. Otter pops as a treat for kids after running.
- i. Thank you to Ms. Stephanie Quay and Mrs. Veronica Lum for organizing this event.

2. Genki Ball – Stanford Togashi and Maiko Tanaka

- a. There were 888 Genki Balls made during the Noelani Craft Fair.
- b. The Genki Balls have been dried and packed into crates and stored at an elementary school near the Ala Wai.
- c. Genki Ball Project is thinking of having a mass toss event for various schools. Targeting around Spring Break.

NEW BUSINESS

1. May Fair – Stanford Togashi and Leanne Kojima

- a. Confirmed for Friday, May 3, 2024.
- b. May Day Program at the start of the day (8:00 – 10:00am); then it shifts from a school event to May Fair which is a PTA-run event with games and food and is open to parents and Noelani families.
- c. Held first May Fair Committee meeting this past Tuesday with about 16 people in attendance (parents and teacher liaisons).
- d. This PTA event requires the most amount of volunteers due to the number of shifts. The PTA is encouraging parents/guardians to volunteer. Committee Chair for Volunteers suggested 30-minute shifts.
- e. Haku Committee: Haku will be a part of this year’s event, and a training event will be held sometime in March for people who would like to learn. Mrs. Sharlene Arita will be assisting and conducting the classes again this year for 20 new volunteers.
 - i. Collection of flowers/ferns for the May Fair event will be held on April 26 & 27 and haku making will be from April 28 – May 2.
 - ii. The PTA will also need donations of flowers, ferns, leaves and assistance in gathering these items.
 - iii. Attached to agenda is last year’s flyer of flowers and greens that were needed.
 - iv. Contact the Haku Committee at lei@noelanipta.org.
- f. Games Committee: Lauren Young will oversee this committee
 - i. Identifying what games are still useable from last year; which ones need to be tossed.
 - ii. Games Committee will also be making new games if feasible.
 - iii. There are about 19 games at May Fair, and each classroom will be in charge of one game.
 - iv. Will be asking room parents to help secure volunteers for games during the event.
 - v. Contact the Game Committee at mayfair@noelanipta.org to volunteer, or for any inquiries.
- g. Silent Auction Committee:
 - i. Major fundraiser for the May Fair.

- ii. We'll need volunteers to secure donations from companies/businesses.
 - iii. Will need help the day before May Fair to help set up silent auction items in the cafeteria.
 - iv. Contact the Silent Auction Committee at mayfair@noelanipta.org to volunteer or for any inquiries.
- h. Parking and Logistics Committee:
- i. For logistics, need assistance prior to the event, during and after the event. Set up/breakdown of tents the Saturday/Sunday before May Fair. Day of event, logistics volunteers will need to assist with coolers, chairs, game set up, etc.
 - ii. Parking volunteers help direct traffic and drivers to maximize the open field next to the covered play court. Once auxiliary lot and open field are filled, parking volunteers end their duty.
- i. Food Committee:
- i. Pre-ordered bentos will be distributed immediately after the May Day Program from 10:00 – 10:30am. Volunteers are needed.
 - ii. This is a regular school day and school lunch will also be available for Noelani students.
 - iii. If we have enough volunteers, we may have other food items for sale, but it depends on the number of volunteers we can get.
- j. May Fair committee meetings will be the first Tuesday of the month at 6:00pm up until May Fair.
2. **Updates from our scouts** –
- a. The Noelani PTA sponsors the Pack 35 Cub Scouts.
 - b. Cub Scouts from Kindergarten – 5th grade.
 - i. The Cubscouts and their families hiked Makapu'u Lighthouse on February 3.
 - ii. They are planning a CPR training event on February 17 at Kalani High School.
 - iii. Construction continues on their pinewood derby cars for the Pinewood Derby Race scheduled for March 2.
 - c. Boy/Girl Scouts from 6th – 12th grade.
 - i. Boy Scouts just resumed meeting on 2nd Friday of January after the Winter Break.
 - ii. During Winter Break, about half the troop participated in a 4-nights camp arranged by the Aloha Council.
 - iii. During January meeting, the Patrol leader group has done half of the annual planning for the rest of the year.
 - iv. During the January and February meetings, the boys will work on Personal Management Merit Badge, Cooking Merit Badge, and Family Life Merit Badge.
 - v. They will not have a Position election in February.
3. **Officers** – Stanford Togashi
- a. Please contact us if you are interested in becoming an officer for the 2024-2025 school year.

b. Election period will happen during the May General meeting.

4. **May General Meeting**

- a. PTA meeting in May will not be held on the second Thursday of May, but at the beginning of the May Fair prior to the start of the school program.
- b. The PTA will be electing officers, and sharing the budget during the short general meeting.
- c. If necessary, a longer agenda with more information will be emailed out by the second Thursday of May.

5. **Staff Appreciation Week**

- a. Will be held the week immediately following the May Fair.
- b. Kristen Brummel has been chairing this event. Her daughter is in the 5th grade, so Lauren Young will be chairing with Kristen to shadow and receive mentoring.
- c. Please contact us if you are interested in helping chair or shadow chair this very important week.

6. **Open Discussion**

- a. Thank you to everyone for attending the online meeting.
- b. Feel free to share anything that could be useful to other members, as questions about the PTA, etc.
- c. Please reach out for any questions regarding the Noelani PTA via email at president@noelanipta.org.

MEETING ADJOURNED at 7:13pm. Next Meeting scheduled for Thursday, March 14, 2024 at 6:00pm via Zoom.

Michelle Isa-Atta
Secretary, Noelani School PTA

March 14, 2024
Date of Approval