



## NOELANI SCHOOL PTA January 12, 2023 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:02pm.

**PRESENT:** The following officers and members, constituting a quorum, were present:  
Officers: Stanford Togashi, President  
Michelle Isa-Atta, Secretary  
Members: Approximately 25 members online.  
Principal Gusman

**December 8, 2022 MEETING MINUTES** were shared and approved.

**PRINCIPAL'S REPORT** made by Principal Gusman

1. Thank you to everyone that came to walk the Manoa Holiday Parade.
2. Principal Gusman also hopes that families enjoyed the Noelani Songfest recording, which he is hoping to bring back in-person next year.
3. Reminder regarding the holiday next Monday, January 16, 2023 (Martin Luther King Day).
4. Reminder: February 17<sup>th</sup> is Teacher Institute Day
5. Reminder: February 20<sup>th</sup> is President's Day; 4-day weekend
6. Spring Break will be the week of March 13<sup>th</sup>.
7. Noelani is currently working on WASC (Western Association of Schools and Colleges) report, which is the accrediting body for schools. It isn't mandatory for Elementary schools to be accredited, but Noelani participates. The WASC external committee visit is scheduled for February 27 – March 2.
8. Report cards were submitted today, and will be printed for students to take home.
9. Kindergarten received a lot of applications so far for the next school year. Will be opening up a lottery for G.E. students, and notifications will be sent out around April 7<sup>th</sup>; students will be notified if they have been accepted.

**TREASURER'S REPORT** – shared by Stanford Togashi (on behalf of Treasurer Lisa Imai)

**1. Income/Expenses:**

- a. There were a number of expenses to the PTA as noted in the attached report.
- b. Proposal on how to use our PTA accounts –
  - Proposal #1: move to a non-profit free checking account.
  - Proposal #2: shift money to the savings account to earn more interest.

**2. Bank Account Balance as of 12/31/22 bank statement**

\$63,318.14 – Checking (Operating)  
\$161,810.80 – Savings  
\$13,495.99 – Free Business Checking  
\$238,624.93 – Total

## OLD BUSINESS

1. **Manoa Holiday Parade** – Stanford Togashi
  - a. Thank you to everyone who came out to march, and also to everyone who came to watch the parade.
  - b. The Manoa Lions Club had activities at the Manoa District Park for families to enjoy.
  - c. Noelani hopes to participate again at the next holiday parade.
  
2. **Noelani School Shirts** – Stanford Togashi
  - a. Shirts are available for purchase throughout the year
  - b. Some parents requested Youth XS shirts. We are unable to fit the print design on Youth XS shirts, so the school and PTA decided to order Youth Small as the smallest sizes available for purchase.

## NEW BUSINESS

1. **Jogathon** – Stanford Togashi
  - a. The Jogathon event for Noelani is confirmed for February 10, 2023.
  - b. Ties in to the Noelani Spirit Week which is decided on by the student body.
  - c. The PTA will work with Mrs. Veronica Lum on the activities/jogging path.
  - d. One of the three (3) largest fundraisers for the PTA, which helps the PTA to raise funds to pay for the Noelani's P.E. teacher.
  - e. PTA raises funds by having students get pledges from family/friends. PTA will be requesting that one check be submitted from the pledges that students receive.
  - f. Recommend changing the name of the event.
  - g. All children will receive an event shirt from the PTA regardless if they raise any funds.
  - h. Volunteers will be allowed on campus to assist with supervision of the activities. Request for volunteers for day of event. Email [president@noelanipta.org](mailto:president@noelanipta.org) for more information.
  
2. **May Fair** –
  - a. May Fair is another large fundraising event for the PTA.
  - b. Catherine Pfeffer will be chairing this committee.
  - c. We would also like to find a co-chair to assist with the event planning.
  - d. This requires a lot of parent/family volunteers to assist with the planning and day-of activities.
  - e. This event is run in conjunction with the May Day Program which is put on by the school. The May Fair consists of activities held right after the conclusion of the May Day Program which is a fundraiser for the PTA.
  - f. The May Fair is open to Noelani families only.
  - g. Looking for assistance with creating the games for the activities; please email [mayfair@noelanipta.org](mailto:mayfair@noelanipta.org).
  - h. Tentative date is Friday, May 5.
  
3. **Bag Collaboration** – Stanford Togashi

- a. In the process of collaborating with a local business to design new Noelani PTA reusable, eco-friendly bags to be sold to raise some funds for the PTA, and to be used in conjunction with PTA events.
- b. Estimated date of completion for final design, cost and final product is by the end of Summer 2023. Further details will be shared at the next meeting.

4. **Open Discussion**

- a. A Noelani parent is working with California Pizza Kitchen to set up a fundraiser for the 4<sup>th</sup> and 5<sup>th</sup> graders Big Island Trip. Visit a CPK on January 31<sup>st</sup>, and use a specific code when you dine-in or takeout for a portion of the proceeds to be donated to the Big Island Trip. A flyer will be sent home with further details.
- b. Ms. Ai Yamane is working with the teachers to inquire if they would be interested in teaching after school classes for Noelani students. Each after school class will be limited to 10 students. A flyer will be sent home with further details on how to sign-up. The PTA provides the funds for teachers to purchase the materials for the classes.
- c. Thank you to everyone for attending the online meeting.
- d. Please reach out for any questions regarding the Noelani PTA via email at [president@noelani.org](mailto:president@noelani.org).

**MEETING ADJOURNED** at 6:51pm. Next Meeting scheduled for Thursday, February 9, 2023 at 6:00pm.

*Michelle Isa-Atta*

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Secretary, Noelani School PTA

February 9, 2023

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Date of Approval