



**NOELANI SCHOOL PTA**  
**March 14, 2024 Meeting Minutes**

Meeting (via Zoom) called to order by President Stanford Togashi at 6:02pm.

**PRESENT:** The following officers and members, constituting a quorum, were present:

- Officers:       Stanford Togashi, President  
                   Kristen Brummel, Vice President  
                   Catherine Pfeffer, Treasurer  
                   Michelle Isa-Atta, Secretary
- Members:       Approximately 17 members online.
- School Admin: Ms. Ai Yamane, Counselor  
                   Mrs. Cynthia Chang, Teacher

**FEBRUARY 8, 2024 MEETING MINUTES** were shared and approved.

**PRINCIPAL’S REPORT** – No report from Principal Gusman due to travel.

1. Stanford noted that administration is preparing the preschool to open in Fall 2024.
2. Stanford announced that Noelani is recruiting for another P.E. teacher since Mrs. Veronica Lum will be retiring at the end of the school year.

**TREASURER’S REPORT** – shared by Catherine Pfeffer

1. Bank Account Balance as of 2/29/24 bank statement

Account Balances as of February 29, 2024			
<u>Account</u>	<u>2/29/2024</u>	<u>1/31/2024</u>	<u>Difference</u>
Savings Statement Balance	\$ 191,883.29	\$ 191,877.81	\$ 5.48
Business Platinum Checking xx7910 Statement Balance	\$ 68,614.52	\$ 45,781.81	\$ 22,832.71
Business Platinum Checking xx6857 Statement Balance	\$ 30,655.88	\$ 37,775.90	\$ (7,120.02)
minus all outstanding checks not yet cashed	\$ 44,294.77		
<b>Actual Business Checking (Operating) Account Balance</b>	<b>\$ 54,975.63</b>		
Check Register Balance	\$ 54,975.63		
	<b>Total Bank Statement Balance:</b>	<b>\$ 291,153.69</b>	<b>\$ 275,435.52</b>
	<b>Actual Balance (Bank balance - outstanding checks):</b>	<b>\$ 246,858.92</b>	<b>\$ 15,718.17</b>

- a. Deposits – Jogathon event pledges were largest deposits for February.
- b. Expenditures – 4<sup>th</sup> Grade Big Island Trip items, and the purchasing of Chromebooks for school were the largest expenditures for February.
- c. Request for motion – Catherine announced that the PTA savings account at First Hawaiian Bank holds approximately \$191,000 and currently does not gain much interest. It has been suggested that the PTA invest in Certificates of Deposit (CD),

for a term of at least 3-months, but would suggest for 6-month term. The PTA can invest in the amount \$100,000, and apply for a 6-month CD at an Annual Percentage Yield (APY) of 4.45%. The investment would allow the PTA's savings account to grow using a less volatile method, and the PTA would still have enough funds to operate on an annual basis providing educational and enrichment support to Noelani.

- i. Leanne Kojima motioned to approve a 6-month CD in the amount of \$100,000; Weylin Hokutan seconded the motion. The motion was passed unanimously with all members in favor.
- ii. \*Note: Since the financial institution requires authorized signatories on the account, and per internal PTA operating policy, the PTA President and the Treasurer shall be designated as the official signature authority for the CD account. The Secretary will provide an official signed copy of the approved meeting minutes which documents the motion and the approval of a 6-month CD by the PTA.

## **OLD BUSINESS**

### **1. Jogathon – Stanford Togashi**

- a. Jogathon event brought in a net profit of \$17,000. The net was calculated to provide the total amount fundraised after the cost of event t-shirts were deducted.
- b. Jogathon shirts will be put up for sale on the Square site.

## **NEW BUSINESS**

### **1. Genki Ball – Stanford Togashi and Maiko Tanaka**

- a. Saturday, March 23 from 9:00 – 11:30am will be the Genki Ball toss in the Ala Wai.
- b. 80 spots have been reserved for Noelani families to participate.
- c. Sign up via email to [genkiball.noelani@gmail.com](mailto:genkiball.noelani@gmail.com) by March 17.
- d. Light snacks will be provided to participants.

### **2. May Fair – Leanne Kojima and Stanford Togashi**

- a. Confirmed for Friday, May 3, 2024.
- b. Volunteer information will be sent out shortly. Will be asking parents/guardians to sign up and volunteer.
- c. Silent Auction Donations – will need help from parents to try and get donations from businesses, and also get donations from families, friends, and alumni.
- d. Checking on games for the May Fair to see if they can be used for this year's fair.
- e. Ordered left over prizes from Punahou Carnival.
- f. Haku held their training workshop on Mon, March 11. About 30 parents joined the haku making workshop.
  - i. Collection date set for Thurs, April 25 – Mrs. Sharlene Arita will be flying to the Big Island to collect flowers and ferns.
  - ii. On April 27-28, the haku committee will need volunteers to collect more flowers and ferns on Oahu.
  - iii. Monday through Thursday the week of May Fair the haku committee will be making haku and leis.

- g. Bentos will be offered for pre-order, and there will be some food for sale during May Fair.
- h. Scrips will be offered for pre-sale, and students will be sent home with forms.

3. **Updates from our scouts –**

- a. The Cubscouts annual pinewood derby was held on March 2 at Stevenson Middle School. There were 4 finalists for fastest cars and other awards for car design.
- b. Boy Scout's CPR training occurred on February 24 with both the Cubscout Pack 35 and the Boy Scout Troop 35. The troop Patrol leader council is planning a Court of Honor ceremony in March to honor the advancement of each scout who earned Merit Badge and/or advanced a rank. The Troop is going to have an urban hike with backpacking. It will be the first backpacking style hike. The scout leaders will also prepare to plan a Bridging Ceremony in April or May to welcome scouts transfer from Pack to Troop.
- c. The Noelani PTA is the sponsoring organization for Pack 35.

4. **Officers – Stanford Togashi**

- a. Please contact us if you are interested in becoming an officer for the 2024-2025 school year.
- b. Election period will happen during the May General meeting.

5. **May General Meeting**

- a. PTA meeting in May will not be held on the second Thursday of May, but at the beginning of the May Day Program prior to the start of the program.
- b. The PTA will be electing officers, and sharing the budget during the short general meeting.
- c. If necessary, a longer agenda with more information will be emailed out by the second Thursday of May.

6. **Digital Display – Stanford Togashi**

- a. Looking to purchase a digital display that would be elevated and hung between the two pillars fronting the office near the flag pole.
- b. Was originally going to be a 5<sup>th</sup> grade legacy gift, but the cost is too high for one graduating class and requires assistance from the PTA.
- c. The company that provided a quote has experience working with other DOE campuses and is the sole installer of this type of display that is used at places like the Stan Sheriff Arena and Aloha Stadium.
- d. Principal Gusman thinks this type of display would be very useful and believes it would greatly benefit the PTA in terms of getting announcements out.
- e. Quote for digital display with installation is approximately \$41,315; maintenance is covered for the first year.
- f. Lisa Imai motioned to purchase a display for Noelani as specified in the quote, not to exceed the quoted amount. Weylin Hokutan seconded the motion. The motion was passed unanimously with all members in favor.

7. Open Discussion

- a. Thank you to everyone for attending the online meeting.
- b. Feel free to share anything that could be useful to other members, as questions about the PTA, etc.
- c. Please reach out for any questions regarding the Noelani PTA via email at [president@noelanipta.org](mailto:president@noelanipta.org).

**MEETING ADJOURNED** at 7:43pm. Next Meeting scheduled for Thursday, April 11, 2024 at 6:00pm via Zoom.

  
Secretary, Noelani School PTA

03.28.24  
Date of Provisional Approval