



**NOELANI SCHOOL PTA**  
**November 10, 2022 Meeting Minutes**

Meeting (via Zoom) called to order by President Stanford Togashi at 6:02pm.

**PRESENT:** The following officers and members, constituting a quorum, were present:  
Officers: Stanford Togashi, President  
Kristen Brummel, Vice President  
Michelle Isa-Atta, Secretary  
Members: Approximately 16 members online.  
Principal Gusman

**October 13, 2022 MEETING MINUTES** were shared and approved.

**PRINCIPAL’S REPORT** made by Principal Gusman:

1. No school tomorrow; holiday is Veteran’s Day
2. Next week Friday no school; professional collaboration day – focused around STEM, and teachers will visit Coconut Island.
3. Thanksgiving weekend; November 24-25 no school.
4. November 29<sup>th</sup> Sakaimachi, Japanese sister school will be visiting Hawai’i and Noelani Elementary. A quick visit of 1 – 1.5 hours. This will be an official signing ceremony between the partner schools.
5. Book Fair will be held the week of November 28. There will be a preview the first three days, and students can buy books on Dec 1 & 2.
6. Bringing back song fest this school year, which will be held on Wednesday, December 13. Parents won’t be allowed to attend, but it can be viewed via live-stream, and will be recorded for later viewing. Forms will go out to students for parents to sign a release for their child to be videotaped.
7. Everyday counts as we reach the end of the calendar year – Principal Gusman asked that students be present at school as everyday counts.
8. Question regarding homework and why students don’t have that much homework from school. Principal Gusman responded that they are following what Professor John Hattie has researched called the Table of Effect Size to best answer the question of what has the greatest influence on student learning. As for homework, it doesn’t have as much “effect size” on a child’s learning. Homework is an extension of things when you run out of time in the classroom. Students will be more productive by having time to decompress at home, like sitting down to have dinner, after school activities, spend time with family, etc. If parents would like their child to do something academic at home, Principal Gusman suggested having students read at home.

**TREASURER’S REPORT** – shared by Stanford Togashi on behalf of Treasurer Lisa Imai

**1. Income/Expenses:**

- a. There are a lot of expenses to the PTA coming up.

- b. New reimbursement forms will be used as a part of the PTA fiscal documents that need to be submitted in order to seek reimbursement.
- c. Setting up the PTA for online banking, and also set up night deposit capabilities so event chairs/school is not holding on to a lot of cash.
- d. Square site is set up and has been good to

**2. Bank Account Balance as of 10/31/22 bank statement**

\$71,213.65– Checking (Operating)  
 \$161,801.06 – Savings  
\$13,361.15 – Free Business Checking  
 \$246,237.64 – Total

**OLD BUSINESS**

- 1. **Trunk-or-Treat** – Rebecca Dayhuff-Matsushima
  - a. Thank you to the volunteers and to school administration for assisting.
  - b. Trunk-or-Treat pivoted to Table-or-Treat.
  - c. Thank you to Becca for chairing this committee.

**NEW BUSINESS**

- 1. **Craft Fair** – Leanne Kojima and Lauren Young
  - a. Saturday, November 19, 2022 from 8:00am – 2:00pm
  - b. In need of volunteers – setup/breakdown, set up of inflatables and supervising children. Volunteer sign ups online at <http://bit.ly/22craftfair>
  - c. Presale items available on the Noelani Square Site –
    - 1. Keiki All Access entertainment passes
    - 2. Jamba Juice
    - 3. Girls Who Bake
  - d. Media/Outreach: KHON morning show, Midweek, Honolulu Weekly Hot Picks
  - e. There will be raffle tickets and prizes
  - f. Alumni Table: Activate alumni to help run our Noelani spirit booth – selling stickers, tshirts and other swag. A good way to keep in touch with alumni and make connections.
- 2. **Food Drive** – Keiki-Ade
  - a. Food drive from November 14-19, 2022 – organized by the Morita Family.
  - b. Accepting non-perishable items for Food Vault Hawai'i (University of Hawai'i).
  - c. Collection point is the Noelani Cafeteria stage during the week and in front of the office on the day of the Noelani Craft and Children's Fair.
  - d. See attached flyer for more details.
- 3. **Manoa Holiday Parade** – Stanford Togashi
  - a. Saturday, December 10, 2022 at 4:00pm.
  - b. Application to participate submitted to Mānoa Lions Club, and we are waiting on confirmation.
  - c. The parade starts at Noelani and goes on to East Mānoa Road, ending at the Mānoa District Park.

- d. If Noelani participates, we may need to ask for donations as there is an option to pass out candies/goodies.

4. **Noelani School Shirts**

- a. Green, synthetic material shirts ordered with a Noelani design to be offered for sale to Noelani families.
- b. Order forms will be sent home in November and there will be an online purchase option using the Noelani Square site.
- c. Cost: Children's = \$12; Adult = \$15; Adult XXL = \$17.

5. **Online Tools for PTA Use for official business matters –**

- a. Canva (free for non-profit organizations)
- b. Linktree (free for non-profit organizations)
- c. Google Accounts (free for non-profit organizations)
- d. Zoom (purchased by PTA)
- e. DocHub (purchased by PTA)

6. **Open Discussion**

- a. Thank you to everyone for attending the online meeting.
- b. Please reach out for any questions regarding the Noelani PTA via email at [president@noelani.org](mailto:president@noelani.org).

**MEETING ADJOURNED** at 6:52pm. Next Meeting scheduled for Thursday, December 8, 2022 at 6:00pm.

*Michelle Isa-Atta*

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Secretary, Noelani School PTA

December 8, 2022

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Date of Approval