



## NOELANI SCHOOL PTA November 9, 2023 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:01pm.

**PRESENT:** The following officers and members, constituting a quorum, were present:  
 Officers: Stanford Togashi, President  
 Kristen Brummel, Vice President  
 Catherine Pfeffer, Treasurer  
 Members: Approximately 20 members online.  
 Principal Gusman

**October 12, 2023 MEETING MINUTES** were shared and approved.

**PRINCIPAL’S REPORT** made by Principal Gusman

1. Thank you to everyone who helped with Hall ‘o Treats- it was very successful
2. Thank you for adjusting to the Parent-Teacher Conference schedule
3. 11/10/23 is Veteran’s Day- Principal Gusman will be there at 8am. If you can help with Craft Fair preparation, come to Noelani
4. Principal Gusman would like committee to set a Craft Fair date for next school year so that he can set PD day for next year
5. Reminder: No school on Nov. 23 and 24th for Thanksgiving
6. Songfest will be back in person at night on Wednesday, December 20th
  - a. Kindergarteners will start at 6pm, kids and parents cycle out of the cafeteria after performance so that other parents can come in to watch their children perform
  - b. Blue permission forms went home earlier this week for livestream
7. Winter Break begins on Friday, December 22. Students return to school on January 8th, 2024

**TREASURER’S REPORT** – shared by Catherine Pfeffer

**1. Bank Account Balance as of 10/31/23 bank statement**

Account Balances as of October 31, 2023			
Account	10/31/2023	9/30/2023	Difference
Savings Statement Balance	\$ 191,860.42	\$ 191,854.55	\$ 5.87
Business Platinum Checking xx7910 Statement Balance	\$ 45,620.23	\$ 34,950.22	\$ 10,670.01
Business Platinum Checking xx6857 Statement Balance	\$ 43,005.77	\$ 47,770.22	\$ (4,764.45)
minus all outstanding checks not yet cashed	\$ 18,331.63		
<b>Actual Business Checking (Operating) Account Balance</b>	<b>\$ 70,294.37</b>		
Check Register Balance	\$ 70,294.37		
	<b>Total Bank Statement Balance: \$ 280,486.42</b>	<b>\$ 274,574.99</b>	<b>\$ 5,911.43</b>
	<b>Actual Balance (Bank balance - outstanding checks): \$ 262,154.79</b>		

- There is a lot going on in November- we are done with Hall O Treats and gearing up for Craft Fair
- We had an outstanding check from the last fiscal year that we voided and reissued
- We have one outstanding check that has not cleared since last month

## **OLD BUSINESS**

### **Stanford Togashi:**

- Big shoutout to Becca for organizing Hall O' Treats- it was highly successful!
- Thankful for parking support - we need more parking attendants so that they can cycle out and also enjoy the event

## **NEW BUSINESS**

### **Leanne Kojima:**

#### Craft Fair Update:

Eden in Love products will be on sale at the Craft Fair- it will be first come first serve. We ordered 100 dumpling, 100 small totes, 250 pixie, and lots of medium totes

### **Stanford Togashi:**

#### Manoa Parade:

- There's not going to be any parking at the school allowed on campus. That is the staging area for all of the parade walkers
- Suggestion: park at Manoa Park (where the parade ends anyway)
- Please chaperone your own child or make arrangements for an adult to be responsible for them
- Wear Noelani shirt

#### SongFest:

You'll be able to attend in person to see your child's grade level performance

Next General PTA meeting will be on Dec. 14, 2023 at 6pm

#### Mayfair:

- We are about 6 months away from Mayfair
- We need lots of volunteers and a conductor to help organize everything
- If anyone is interested, please contact one of the officers or Principal Gusman

## **Audit Committee**

### **Sean Kikuchi:**

- Committee checked last year's monthly treasurer reports
- Committee would like to thank the previous Treasurer for assistance. everything was very well-organized in binders and electronically, and it made things a lot of easier
- Reviewing the documents really showed how active the PTA was compared to the pandemic years

## **Open Discussion**

- Leanne was on the news this morning (KHON)! [LINK HERE](#)
- Reminder: Can goods drive at Craft Fair - last year, we had about 500 pounds to donate and hoping to match or exceed that this year

Thank you to everyone for attending the online meeting. Please reach out for any questions regarding the Noelani PTA via email at [president@noelanipta.org](mailto:president@noelanipta.org).

**MEETING ADJOURNED** at 6:33pm. Next Meeting scheduled for December 14, 2023 at 6:00pm.

*Kristen Bummel*

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Secretary, Noelani School PTA (for)

1/10/24

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Date of Approval