



## NOELANI SCHOOL PTA

### October 12, 2023 Meeting Minutes

Meeting (via Zoom) called to order by President Stanford Togashi at 6:00pm.

**PRESENT:** The following officers and members, constituting a quorum, were present:

Officers: Stanford Togashi, President  
Kristen Brummel, Vice President  
Catherine Pfeffer, Treasurer

Members: Approximately 23 members online.

Principal Gusman

**September 14, 2023 MEETING MINUTES** were shared and approved.

**PRINCIPAL'S REPORT** made by Principal Gusman

1. 2nd Quarter starts on Monday 10/16/23
2. Halloween
  - a. Hall-O-Treats on Friday, 10/27 (more details to be shared later in the meeting)
  - b. Halloween Procedures- will be sending out a letter soon
    - i. The time for kids to wear their costumes is during Hall of Treats. On actual Halloween day, K-2 can do Halloween shirts if anything, 3-5 there will be guidelines on what they can wear and then they need to take off at first recess
    - ii. Can give goody bags (pre-packaged things)- try not to send things with nuts and avoid small things that can be choking hazards
3. Parent-Teacher Conferences
  - a. Oct 30-Nov 8 (change to original schedule, finishing a day early)
  - b. 1:30pm daily school finish
  - c. Report cards will be shared at conference
  - d. Conference confirmations will be going out on Monday 10/16 when students return to school
  - e. If there are conference conflicts, work directly with teacher on rescheduling
4. Attendance
  - a. Reminder that daily student attendance is very important
  - b. Family trips will not be approved as excused absences
    - i. Teachers are not obligated to give you work if students are out for family trips
  - c. If students miss 2 days a month consistently, that's considered chronically absent

5. Sakaimachi Trip

- a. 6 students and 4 teachers came back from Japan on Wednesday 10/11
- b. Started off in Tokyo next to Ueno Park and visited museums, then headed to Sakai, sister City and students did 2 day homestay
- c. Teachers spent 2 days at the school and taught 2 classes per day to upper grades
  - i. Casey Lam- canoe building lesson
  - ii. Jeff Fukushima- Hawaii birds vs. Japan birds
  - iii. Cynthia Chang- Kamehameha butterfly
  - iv. Christi Nakagawara- kapa making
- d. Principal Gusman did a presentation on the Hawaii school system for Sakai administrators and teachers
- e. The Mayor of the town is a huge supporter of the exchange and as a surprise, at the school's library, they created a reading nook showcasing the partnership
- f. Exchange was featured on NSKA: [https://drive.google.com/file/d/19HbPOBEQw-b\\_E4PD56goTObmD098sTzw/view?usp=drive\\_link](https://drive.google.com/file/d/19HbPOBEQw-b_E4PD56goTObmD098sTzw/view?usp=drive_link)
- g. It was a team effort to make the trip successful- Senator Brian Taniguchi also joined the trip. Next school year, the plan is for Sakai students to come to Noelani for their homestay
- h. At the next PTA meeting, the students will be invited to share about their experience

**TREASURER'S REPORT** – shared by Catherine Pfeffer

1. **Bank Account Balance as of 9/30/23 bank statement**

Account Balances as of September 30 2023			
<u>Account</u>	9/30/2023	8/31/2023	<u>Difference</u>
Savings Statement Balance	\$ 191,854.55	\$ 161,849.59	\$ 30,004.96
Business Platinum Checking xx7910 Statement Balance	\$ 34,950.22	\$ 79,626.72	\$ (44,676.50)
Business Platinum Checking xx6857 Statement Balance	\$ 47,770.22	\$ 31,761.70	\$ 16,008.52
minus outstanding checks not yet cashed	\$	(11,758.59)	
<b>Actual Business Checking (Operating) Account Balance</b>	<b>\$ 70,961.85</b>		
<b>Check Register Balance</b>	<b>\$ 70,761.85</b>		
<b>Total Bank Statement Balance:</b>	<b>\$ 274,574.99</b>	<b>\$ 273,238.01</b>	<b>\$ 1,336.98</b>
<b>Actual Balance (Bank balance - outstanding checks):</b>	<b>\$ 262,616.40</b>		

- We had a lot of expenditures for the month including:
  - Sakaimachi expenses
  - Noelani pink T-shirts for the sale at the Maui fundraising event
  - Eden in Love bags
- We moved some money into the savings account this month
- We have some outstanding checks from the previous school year, one will be reissued
- There is an audit committee and at the next meeting there might be a report to share

**OLD BUSINESS**

**9/30/23 Fundraiser for Maui-** Kristen Brummel

- Thank you to all who donated their time, baking talents, and keiki items (over 50 families donated) - we raised a net of \$5,079.15 for Maui! We are waiting on a few more checks to come in from matching donors before we donate to Maui via the Public Schools of Hawaii Foundation.
- All leftover donated items were picked up by Goodwill

## **NEW BUSINESS**

### **Hall O' Treats** – Stanford Togashi (for Rebecca Dayhuff Matsushima)

1. Formerly called Trunk or Treats – since it was raining last year, we could not decorate trunks for trick-or-treating, so tables were set up along the halls of the school.
2. Hall O' Treats will be held on Friday, October 27 from 5:30 – 7:30pm
3. Sign up to decorate a table, donate items, volunteer, or just trick or treat.
4. Students dress up in their costumes and trick or treat.
5. Principal Gusman/room parents sent out a Google form for parents to sign up online to participate and purchase (presale) bentos- due on MONDAY 10/16 (extension may be given)
6. 14 people signed up for tables- we need to increase number of tables (last year we had 40)
7. Please register so that we have an accurate head count

### **Craft Fair** – Leanne Kojima

1. Noelani Craft and Children's Fair is confirmed for Saturday, November 11, 2023 (second Saturday of the month) from 9:00am – 2:00pm.
2. Booth space is sold out, but trying to find places for a few more food vendors
3. Great Community Booths
  - a. Genki balls in the MakerSpace
  - b. Cubing community is coming out
  - c. Robotics organization is coming to show off their robots
4. Over 100 vendor booths sold this year
5. Inflatables and games
6. Volunteer signup link will be going out in 2 weeks- to staff first, then to parents
7. Please contact Leanne Kojima at [craftfair@noelanipta.org](mailto:craftfair@noelanipta.org) if you have questions or would still like a committee role
8. Eden in Love bag collaboration- originally weren't going to be able to make it by the Craft Fair deadline but they are able to turn it around!
  - a. Pre-order for Noelani families and then we'll sell it during the Craft Fair at the Noelani Spirit Booth

### **Open Discussion**

Thank you to everyone for attending the online meeting. Please reach out for any questions regarding the Noelani PTA via email at [president@noelanipta.org](mailto:president@noelanipta.org).

**MEETING ADJOURNED** at 6:48pm. Next Meeting scheduled for November 9, 2023 at 6:00pm.

*Kristen Brummel*

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Secretary, Noelani School PTA (for)

12/12/23

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Date of Approval